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2023 Cooperation Projects in Higher Education Area (KA220-HED)

AMAZE - European Network for Additive Manufacturing in Industrial Design for Ukrainian Context, contract nb. 2023-1-RO01-KA220-HED-000155412

Transnational Project Meeting – TPM 2 **hosted by Poznań University of Technology - PUT**

10th – 12th of June 2024 – Poznań / POLAND

Monday 10th June - Poznań University of Technology - PUT, starting at 9:00

1. Opening and Welcome ceremony: Prof. Olaf CISZAK, Dean of the FME of Poznan University of Technology
2. Presentation of the Agenda and welcome speech: Prof. Remigiusz Łabudzki, Poznan University of Technology
3. Summary of midterm project results, setting up and clarifying goals of the meeting (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
4. Project management (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
 - Important aspects related to the interim report preparation and submission
 - Collection of activity reporting by the coordinator: organization and calendar (timesheets, deadlines/milestones)
 - Collection of results of Intellectual Outputs and status of delivery
 - Other project management issues

10:30 - 10:45 Coffee break

- Intellectual Outputs – status and summary of currently prepared deliverables (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
- Validation of the status of tasks - Each partner will present the plan and status for each activity they have ownership (15 minutes per presentation)

13:00 - 14:00 Lunch

- Q&A with partners, comments and discussion, possible work in groups. Laboratory visit.

16:00 End of the session



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Tuesday 11th of June – Poznań University of Technology - PUT, starting at 9:00

Financial and administration rules (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager) - Status related to the activity reported so far (timesheets + fulfilling the timesheets) (all partners) - Status about financial expenses (financial balance) (all partners) - Aspects related to the next future expenses (that are eligible) and reporting of timesheets

10:30 - 10:45 Coffee break

Communication, Dissemination and Exploitation (incl. Multiplier Events) + status of files uploaded on Teams / drives related to the AMAZE project (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager).

Setting updates, tasks and responsibilities - Effects of the production of the Intellectual Output 1 and 2 / aspects that must be considered for the IO1/ IO2 to be finalized - Plans and discussion on ideas and responsibilities of the Intellectual Output 3 (Leading organisation Edibon International S.A.) - Disseminating plan (in the frame of the IO4), status of papers, current and planned work (Prof. Remigiusz Łabudzki, PUT responsible)

13:00 - 14:00 Lunch

Setting of details related to the next following activities to be organized on the AMAZE project - Organizing of ME2 and ME3, activity in June 2024 (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager) and (Prof. Igor Fodchuk, YFCNU)

- Organizing of Learning Teaching Training activity (summer school) in the July 2024 at the Politehnica Bucharest, Romania (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager). Organizing of ME4, activity in November 2024 (Prof. Remigiusz Łabudzki, PUT responsible). Organizing of TPM3, activity in September 2024 (Edibon International S.A., Madrid, Spain).

Q&A with partners comments and discussions about financial, dissemination, implementation, future activities planes to be organized in the AMAZE project, responsibilities etc.

16:00 End of the session

Wednesday 12th of June – Poznań University of Technology - PUT, starting at 9:00

Final conclusions / ending of session. Conclusions. Visiting of laboratories at Poznań University of Technology

11:30 End of the Transnational Project Meeting.